



**WILLIAM HILL TRUST FUND  
APPLICATION FOR FINANCIAL ASSISTANCE**

<p><u>Applicant Details</u> Name and Address of Applicant/Organisation:</p> <p>Telephone No:</p> <p>E-mail address:</p>	<p>Melrose Festival Executive c/o Honorary Secretary Mrs Evelyn Oliver Eildonbank Back Road Newstead Melrose TD6 9DE 01896 823277 / 07732 778384  melrosefestival@hotmail.co.uk</p>
<p>Address to which payment should be made:</p>	<p>Honorary Treasurer Mrs Helen Chisholm Upper Ravensbourne Douglas Road Melrose TD6 9QT</p>
<p><u>Activities</u> Please supply a brief description of the activities of your organisation and the benefits it brings to the local community:</p>	<p>The Melrose Festival Executive organises the Melrose Festival, an annual event since 1936, which started as a Historical Pageant and now provides a range of activities for the whole community, including the formal Appointment of the Melrosian and reception for the community and Visiting Principals from other towns, the Kirkin' of the Melrosian, Football Fives, Netball competition, Melrosian's Rideout, Fancy Dress Competition and Parade, Community Bike Ride, Installation of the Melrosian and Crowning of the Festival Queen, Festival Reception, Melrose Festival Ball, Tour of Ceremonies visiting historical places in the town and neighbouring villages, Eildon Hill Race, Children's Sports, Melrose Festival Dinner, as well as visits to local schools, hospitals and care homes.</p>

<p><u>Assistance Requested</u> Please indicate the sum requested and the purpose for which it will be used:</p>	<p>£7,500 to replace and purchase additional chairs, used primarily to seat guests and members of the public in Melrose Abbey at our main Ceremonial events, and trolleys on which to store and transport them. This has become necessary as most of our current chairs, which were second hand when we acquired them many years ago, are now twisted and no longer fit properly on the frames which Historic Environment Scotland's archaeologists require us to use to protect the ground from damage. This can make them unsafe. They are also extremely difficult to stack for storage and for transport to and from the Abbey, so the trolleys will help our volunteers to do this safely. Historic Environment Scotland have also, this year, prevented access to parts of the Abbey where members of the public have traditionally rested on the stonework, so the extra seating is required to accommodate them, particularly as many of them are elderly or infirm. This will also necessitate the purchase of further protective frames, as described above, estimated at £500.</p> <p>We also require to replace much of our bunting, which decorates the centre of the town during Festival Week and makes it clear to locals and visitors alike that there is something special happening in the town. The current stock is very faded and many lengths are no longer usable, meaning that bits and pieces have to be tied together to reach across between the tethers. We last managed to raise money to replace some of this 7 years ago. We estimate £1400 to do so again this coming year.</p>
<p>When will the donation be required:</p>	<p>January 2018</p>
<p>If this is a one-off project then please give the following details –</p> <p>Date (s):</p> <p>Estimated total cost:</p> <p>Funds already raised by applicant's own efforts:</p> <p>Funds raised or expected to be raised from other sources (please state sources):</p>	<p>Melrose Festival takes place during the third full week in June each year.</p> <p>£9,400</p> <p>Melrose Festival is a voluntary organisation, not a business. Members of the Executive and its sub-committees contribute thousands of pounds worth of their time every year to ensure that the Festival continues for the benefit of the community. Many members of the community give financial contributions each year as Patrons of the Festival. The Melrose Festival Supporters' Group organises fund-raising events each year to support the purchase of essentials, e.g. replacing costumes for the children in the Festival Court.</p> <p>Melrose Festival receives a grant from SBC which, in 2017, was £3300. This is to fund public protection measures, does not cover anywhere near the annual running costs of the Festival and cannot, therefore, be used to purchase any new / replacement items required.</p>

Other information

If you have other information which you feel is relevant to this application please provide details including details of any previous assistance given:

Provision fourth on page fourth of the William Hill Trust Deed, as recorded on 10<sup>th</sup> January 1979, allows for support to be given to initiatives which will benefit the inhabitants of Melrose. The Melrose Festival certainly fulfils this criterion, providing the events listed in the "Activities" section, primarily for people in Melrose. These events are organised by volunteers and almost all of them are free of charge.

The current Executive is unaware of any previous applications made in its name to the Trust.

Declaration

I hereby make application for assistance as set out above and certify that the information I have provided is accurate

Signed:

Position Held: Honorary Secretary

Date: 29 August 2017

**Note: All applications from organisations MUST be accompanied by a copy of the latest audited accounts**

This completed form, accounts and any supporting details should be submitted to the Democratic Services Team Leader, Scottish Borders Council, Council Headquarters, Newtown St Boswells, TD6 0SA for all funds. Telephone 01835 825005

## Accounts of Melrose Festival Executive Committee as at 31st August 2016

Income	
Patrons' Subscriptions	6,694.00
Supporters' Group	3,000.00
Ex-Melrosians' Association	610.00
Fancy Dress	206.58
Ball (£400 Sponsorship Mainetti £800 M Crawford)	14,233.11
Adverts	1,875.00
Brochure	936.75
SBC Grant	3,300.00
Sale of Rosettes and Ties	643.96
Appointment Night	172.90
BBC	1,149.47
Bar Thursday Evening	36.00
Cycle Ride Sponsorship	0.00
Priorwood Court	50.00
Thursday Reception tickets	240.00
Donations (Lodge St John £500 Sarah Craig £50)	550.00
	<u>£33,697.77</u>
	<u>£6,732.64</u>
	<u>£40,430.41</u>
<b>Bank Balance as at 1st September 2015</b>	
	£33,509.90
	£6,920.51
	<u>£40,430.41</u>
	<u>£40,430.41</u>

### Expenditure

Appointment Night	202.60
Grants to Principals	3,320.00
Crowning	5,294.43
Fancy Dress	542.96
Ball	11,504.19
Saturday Ceremonies	1,833.92
Sports	256.00
Administration Costs	2,988.60
Brochure	2,137.00
Rideout	2,135.32
Cycle Ride	325.08
Wreath	25.00
Cash & Carry	160.22
St Boswells Concert Band	320.00
Charge for PA system/bunting	720.00
Sunday Service	39.00
Melrose Pipe Band	300.00
BBC	549.98
Rosettes and Ribbon	780.60
Football Insurance	75.00
	<u>£33,509.90</u>
	<u>£6,920.51</u>
	<u>£40,430.41</u>

**Bank Balance as at 31st August 2016**

I HEREBY CERTIFY THAT THE BOOKS AND RECORDS ARE CORRECTLY STATED AS AT 31st AUGUST 2016.

ANDREW W WATNESS C.A.

(7th OCTOBER 2016)